



As per D. G. Shipping, a 3 Tier Approach is followed for Certification

- 1. Successful completion of E-Learning on DGS Website**
- 2. Classes with the Maritime Training Institute (HIMT)**
- 3. Online Exit Exam on the DGS website (at HIMT on the last day of the course)**

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E- LEARNING

Quick Guide to D.G.Shipping E- Learning- <http://bit.ly/DGe-Learning>

1- What is successful completion of E- Learning Modules?

Answer:

- a. Ensure you have enrolled for the correct E-learning module.
- b. Ensure the required study hours are completed. After the completion of the Study Hours (Course Content Access Time), the candidates will get access to the E-Learning Assessment.
- c. Ensure the E- Learning assessment is passed successfully.

2- How to know the Study Hours and the Passing percentage for each E- Learning Module?

Answer:

- a. Got to <https://dgshipping.gov.in/>
- b. Select E-learning ->Modular courses
- c. Scroll down, for each course the Course ID, the Minimum E-learning study hours & Minimum pass percentage has been mentioned.

3- Validity of the E- Learning Module

Answer: 180 days from the enrolment into the respective E- Learning Module

4- After the E- Learning is completed successfully, do we need to upload the e-learning assessment?

Answer: No. Successful completion of the E- Learning Module will reflect automatically in the MTI's E- Governance

5- If you have booked a package course from HIMT's booking website, which e-learning module has to be chosen?

Answer: The INDIVIDUAL E-Learning Modules on the DGS website

6- How to know if you have successfully Passed the E- Learning Module?

Answer: Scroll down to the bottom of your E- Learning Report and below your Assessment score, it will be written *PASS*

Assessments					
Description	Show From	Submit Before	Submitted On	Attempt	Marks
Refresher Course in Proficiency in Survival Craft and Rescue Boats	12 Hour(s)	27/07/2021 11:59 PM	30/01/2021 9:08 PM	1	40 / 45 (Pass)

CLASSES AT HIMT

1-What are the documents required, and where should the documents be uploaded for the course?

Answer: The candidates need to update their seafarer profile with the previous certificate details & the sea service details, as applicable, and upload the **UPDATED SEAFARER PROFILE** in the HIMT Student Portal

Link to HIMT Student Portal- <http://bit.ly/HIMT-StudentPortal>

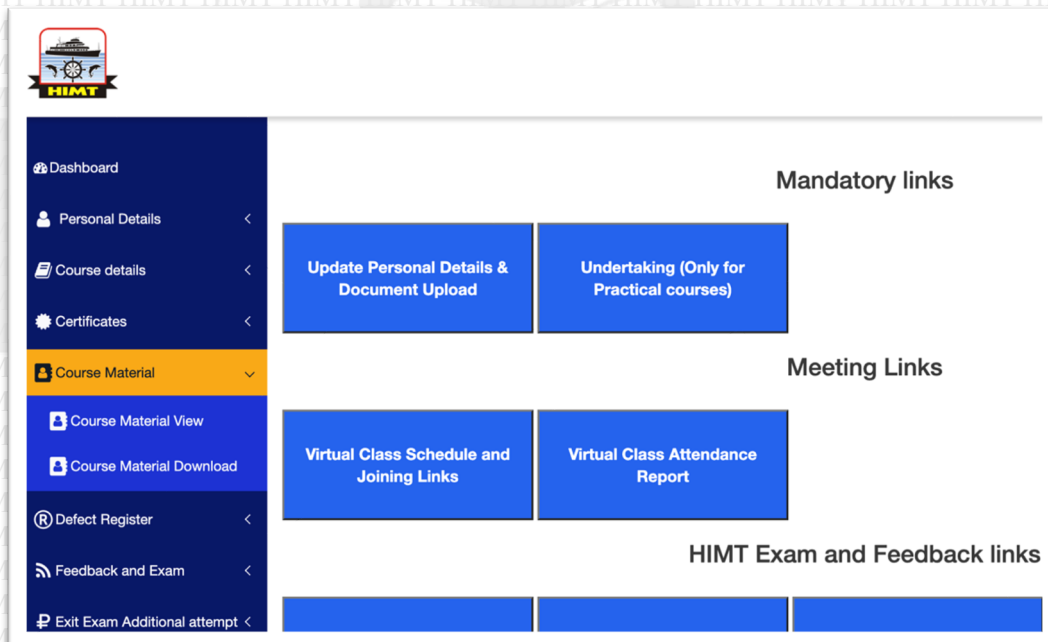
2- How to reschedule the course?

Answer: The course can be rescheduled through the HIMT Student Portal under the tab **Course Details** -> **Shift your course date**.

The same has to be done at least 24 hours before the course commencement.

3- How to access the Course Handout?

Answer: Through your HIMT Student Portal



The screenshot shows the HIMT Student Portal interface. On the left is a navigation menu with the following items: Dashboard, Personal Details, Course details, Certificates, Course Material (highlighted), Course Material View, Course Material Download, Defect Register, Feedback and Exam, and Exit Exam Additional attempt. The main content area is divided into three sections:

- Mandatory links:** Contains two buttons: "Update Personal Details & Document Upload" and "Undertaking (Only for Practical courses)".
- Meeting Links:** Contains two buttons: "Virtual Class Schedule and Joining Links" and "Virtual Class Attendance Report".
- HIMT Exam and Feedback links:** Contains three empty blue buttons.



4- What is the attendance criteria?

Answer: 100% attendance is Mandatory. You will not be eligible for DGS Exit Exam if you do not have 100% attendance.

5- How to update my Photo/ Signature on my DG Profile?

Answer: The candidates who have photo/signature update requests can be guided by the DGS Order 7 of 2021.

Guide to Update the photo/signature- <http://bit.ly/Photo-SignUpdate>

Link to verify your photo- <https://220.156.188.229/>

Kindly note that the photo/signature should be updated successfully PRIOR to the course commencement.

EXIT EXAM

Quick Guide to D. G. Shipping Exit Exam- <http://bit.ly/DGSExitExam>

1- Can the exit exam be given before the classes?

Answer: No, exit exam can be given only after the completion of the Classes with 100% attendance.

2- What are the timings for the Exit Exam?

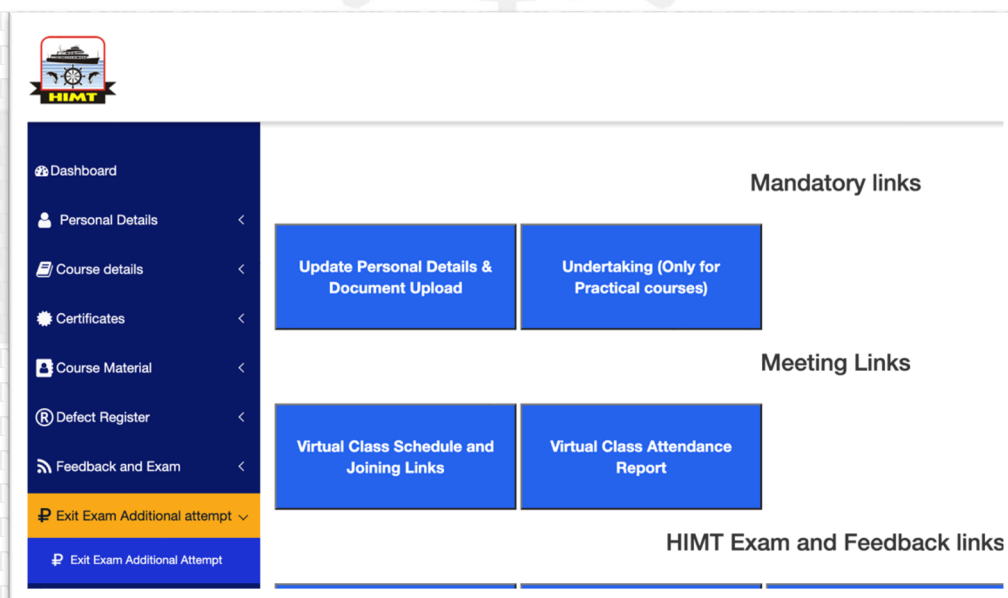
Answer: The exit exam has to be given at the Institute on the day of the course completion.

The exit exam cannot be given on Sundays & Govt. Holidays.

3- Should I pay Exit Exam fees separately?

The *first attempt* of Exit Exam is included in course fees. In case a candidate fails to clear the Exit Exam in the first attempt, they have to pay for the additional attempts through their HIMT Student Portal.

- Got to the student portal ->Click on the option “Exit Exam Re- Attempt” in the dashboard and pay the fees**
- Upon successful payment, the fees will be processed on the next working day by 10 AM & the exam has to be given at the Institute only between **10:30 AM to 11:00 AM****



4- How many attempts can be given for the exit exam for a course?

Answer: 3 attempts

5- What happens if you fail in 3 attempts of the Exit Exam?

Answer: The candidates will need to re-do the Course as a fresh enrollement and attempt the Exit exam again.

Backgrounds having curtains and Paintings can be avoided

6- Number of Questions and Duration of the Exit Exam

Answer: Total Number of questions are 30 & the total duration is 30 minutes

7- How to contact the Exit exam Cell incase of any issues?

Answer:

technical@dgsexams.in

support@dgsexams.in

CERTIFICATION

1- After completing the 3 tier system in how much time the certificate gets generated?

Answer: If the 3 Tier system is completed on the day of course completion, the Digital certificate will be generated with-in 48 hours, and you can download it from your COP Checker or Master Checker. Candidates who complete the 3 Tier System later, the certificate will be generated in queue.

2- How to download the Digital Certificate?

Answer: The certificate can be downloaded using **GOOGLE CHROME** from your COP Checker. You can view it on acrobat and you would be able to read "Digitally Signed by..."

Video Guide- <https://www.youtube.com/watch?v=87HzbU1hTLI>

3. How are the details on the Digital Certificate?

Answer: The details on the Digital Certificate will be self-populated from your DG Profile during the batch upload as per their standard format of the LAST NAME followed by FIRST NAME.

The above is standard for all the candidates and cannot be edited.

4. It is written "STCW 1978, as amended" in the Digital Certificate

Answer: STCW 1978, as amended covers all the amendments, including the 2010 Amendments. The format is recommended by IMO and is generated by DGS.

Refer Corrigendum to Training Circular No. 10 of 2014

5. Which browser has to be used to download the Digital Certificate?

Answer: Google Chrome

6. How does the Digital Signature in the certificate look?

Answer: "Digitally Signed by..." is the Digital Signature.

Digitally signed by R ANAND
Date: 2020.08.31 16:58:39 +05:30

Name and Signature of Dean / Principal

Capt. R Anand



EXIT EXAM QUESTIONS

RFPPF Exit Exam Questions with Explanation *Part 1*- <http://bit.ly/RFPPF>

RPST Exit Exam Questions with Explanation - <http://bit.ly/ExitExam-RPST>

RPSCRB Exit Exam Questions with Explanation- <http://bit.ly/ExitExam-RPSCRB>

OCTCO Exit Exam Questions with Explanation- <http://bit.ly/ExitExam-Tanker>

LGTF Exit Exam Questions with Explanation- <https://bit.ly/ExitExam-LGTF>

First Aid Exit Exam Questions- <http://bit.ly/ExitExam-FirstAid>

STSDSD Exit Exam Questions with Explanation- <https://bit.ly/STSDSD>

PSCRB Exit Exam Questions with Explanation- <http://bit.ly/ExitExam-PSCRB>

PSF Exit Exam Questions with Explanation- <https://bit.ly/ExitExam-PSF>

PSSR Exit Exam Questions with Explanation- <https://bit.ly/ExitExam-PSSR>

**Revalidation Course for Engineers Exit Exam Questions with Explanation *Part 1*-
<http://bit.ly/ExitExam-REO1>**

**Revalidation Course for Engineers Exit Exam Questions with Explanation *Part 2*-
<http://bit.ly/ExitExam-REO2>**